

J.C. Magill Elementary Family and Community Engagement Plan 2017-2018 School Year



J.C. Magill Elementary School
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Revised: September 6, 2017

What is Title I?

J.C. Magill Elementary is identified as a Title I school as part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to the challenging state and district academic standards to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support family engagement. All Title I schools must jointly develop with all parents and family members a written Family and Community Engagement Plan.

School Plan for Shared Student Achievement

What is it? This is a plan that describes how J.C. Magill Elementary will provide opportunities to improve family engagement to support student learning. J.C. Magill Elementary values the contributions and involvement of parents and family members to establish an equal partnership between the school and families for the common goal of improving student academic achievement. This plan describes the different ways that J.C. Magill Elementary will support family engagement and how families can help plan and participate in activities and events to promote student learning at school and at home.

How is it developed and revised? It is reviewed and revised at least annually during the Title I Planning Meeting. All feedback forms from the Title I Planning meeting are submitted to the Title I Office for review. At J.C. Magill Elementary School we invite all parents, staff and community members to attend our annual Title I Planning Meeting in the fall to jointly develop, review and revise this Family and Community Engagement Plan, the School-Family Compact, and the Family Engagement Calendar of Events. All stakeholders are invited to participate in the planning and development of the Title I schoolwide program and budget. Parents are encouraged to provide written feedback with their suggestions on how we can best improve our family and community engagement programs. All written feedback from the Title I Planning Meeting, as well as additional document review opportunities, such as our workshops, is collected and submitted to the Title I office for review. Families have other opportunities throughout the year to provide their input to provide their suggestions on the Title I schoolwide plan and the use of funds for family engagement. Additionally, parents can offer their feedback through evaluations given at the conclusion of workshops and schoolwide events throughout the year. Parents are given multiple opportunities to participate in the decision-making regarding their child's education. Regular meetings include, but are not limited to, the Title I Planning Meeting, parent-teacher conferences, Student Support Team (SST) meetings, Response to Intervention (RTI) meetings and Individualized Education Program (IEP) meetings. In addition, parents are invited to run for our Local School Council, which provides ongoing feedback on our school program throughout the year. To fund the family and community engagement programs at the district and school level, the Title I Office sets aside not less than one percent (1%) of the district FY18 allocation for family and community engagement. These funds are distributed equally to all of our Title I schools based on input from the April 2017 District Title I Parent Meeting which all parents were invited to attend.

Who is it for? All students participating in the Title I, Part A program, and their families, are encouraged and invited to fully participate in the opportunities described in this plan. J.C. Magill Elementary will provide as many opportunities as possible for the participation of parents and family members with limited English proficiency, parents with disabilities, and parents of migratory children. Information will be provided in a family friendly language and format.

Where is it available? All Title I documents are distributed to students in September of 2017. For new students who enroll after these documents have been sent home, the registrar will give each family a Title I packet and a school representative will review the contents with the family. Additionally, Title I documents are posted on the school website and are available for viewing in the Parent Center and in the office of the Assistant Principal who serves as the contact for Title I. Signed copies of the School-Parent Compact cover page and the Receipt of Documents letter will be kept on file in the school.

2017-2018 Goals of Gwinnett County Public Schools:

Language Arts: All students will graduate as analytical readers, writers, and communicators of language.

Math: Students are not only expected to become proficient in appropriate computational skills, but also to be actively involved in constructing and applying mathematical ideas.

Science: Students will develop a strong content understanding in the earth, life, and physical sciences as well as develop problem-solving and critical-thinking skills.

Social Studies: Students will develop a strong understanding of themselves and their role and responsibility in society by discovering the heritage of their nation within a global context.

2017-2018 Goals of J.C. Magill:

J.C. Magill ES students will increase their academic performance on the 2017 end of grade assessments in **English/Language Arts** by focusing on fluent reading and comprehension and high frequency sight words.

J.C. Magill ES students will increase their academic performance on the 2017 end of grade assessment in **Mathematics** by focusing on basic math facts and problem solving strategies.

School – Family Compacts

J. C. Magill Elementary will collaborate with families to jointly develop a school-family compact that outlines how families, students and, the entire school staff, will share the responsibility for improved student academic achievement and explains how the school and families will build and develop a partnership to help children achieve the high academic standards of the district and state.

During the Title I Planning Meeting, parents and other stakeholders are given the opportunity to provide feedback regarding the development of the School-Parent Compact. We discuss how parents, teachers and students can work together to share in the responsibility of achieving our academic goals in literacy and math. To reach our academic goals, J.C. Magill's compacts will provide focused attention on fluent reading comprehension, high frequency sight words, basic math facts and mathematical problem solving for all participants in the compact.

Compacts will be reviewed and revisited with students and parents at conferences, meetings and parent workshops to ensure that all parties are meeting their responsibilities.

Let's Get Together! Ways to Engage!

J.C. Magill will host the following events to build the capacity for strong family and community engagement to support a partnership among the school, families, and the community to improve student academic achievement:

- *Title I Planning Meeting: August 15, 2017 @ 10 AM & 6 PM*
 - Participate in reviewing and providing input for proposed Title I documents and budget
- *Curriculum Night K-2: August 21, 2017 @ 6 PM*
- *Curriculum Night 3-5: August 22, 2017 @ 6 PM*
 - Meet your child's teacher and learn about grade level curriculum, assessments and expectations
- *Parent Center Orientation: August 30, 2017 10 AM & 6 PM*
 - Learn about volunteering opportunities, expectations and parent center resources
- *POWER UP: Math Strategies Workshop: September 11, 2017 @ 10 AM & 6 PM*
 - Learn about specific skills and strategies to support your child with number sense and problem solving
- *District Title I Parent Meeting: September 12, 2017 @ 6 PM - Location Lilburn Library*
- *District Title I Parent Meeting: September 14, 2017 @ 9 AM - Location Central Gwinnett High School*
 - Information session about the district Title I program
- *Title I Annual Parent Meeting: September 19, 2017 @ 10 AM & 6 PM*
 - Learn about J.C. Magill's Title I Program
- *It's Conference Time: Improved Communication with Teachers and Schools Parent Workshop September 21, 2017 @ 10 AM & 6 PM*
 - Learn strategies to effectively communicate with teachers and staff, to help enhance communication
- *Literacy Night: October 17, 2017 @ 6:00 PM*
 - Families participate in fun literacy activities/games to support literacy at home
- *Reading Wars: Parent Workshop: November 9, 2017 @ 10 AM & 6 PM*
 - Learn specific skills and strategies to support your child with drawing inferences and writing constructed responses
- *Write Right!: Parent Workshop: February 27, 2018 @ 10 AM & 6 PM*
 - Learn specific skills and strategies to support your child with editing and writing constructed responses at home
- *STEAM Night: March 13, 2018 @ 6:00 PM*
 - Families will learn fun science, technology, engineering, and math activities and games to support learning at home
- *District Title I Parent Meeting: March 27, 2018 @ 9 AM – Location: TBD*
- *District Title I Parent Meeting: March 29, 2018 @ 6 PM- Location: Five Forks Trickum Library*
 - Collect parent and community input to revise district and Title I documents and how funds are used
- *Entry Transition Workshop (Kindergarten Round-Up): May 10, 2018 @ 9:30 AM – 11:00 AM*
 - Learn about the Magill's kindergarten program and learn early literacy and numeracy strategies to support your child from home to help prepare them for the transition to elementary school.

Family Engagement

J.C Magill Elementary believes that families are full partners in their child's education. Families play an integral role in assisting with their child's learning. Family engagement means active participation in school events. The school may take the following actions to engage families:

- Offer a flexible number of meetings at convenient times by providing meetings at different times of the day.
- May provide transportation and/or child care as such services relate to parental involvement. Whenever possible, the staff of Magill will provide a GCPS employee to assist with childcare when appropriate and if funds are available. Additional transportation and interpreters may be provided as funds become available as well.
- Provide opportunities for regular meetings requested by parents to participate in two-way communication relating to the education of their child such as:
 - Title I Planning Meetings
 - Curriculum Nights
 - Parent/Teacher Conferences
 - SST Meetings
 - Weekly Folders
 - Email and phone communication

Parent Center

Please visit our Parent Center to check out books, study materials, and activities to use at home with your child.

Parent Instructional Coordinator (PIC)

Lakia Williams

Parent Center Hours: 9:30 AM – 4:00 PM

Parent Center location is across the hall from the school cafeteria.

770-554-1030

Lakia_Williams@gwinnett.k12.ga.us

Computers are available for parents to explore Parent Portal, eCLASS and other educational resources.

J.C. Magill Elementary – Family Engagement Matters To Us!

J.C. Magill Elementary will take the following measures to promote and support families as an important foundation of the school in order to strengthen the school and reach our school goals. We will:

Provide families with program information, assistance in understanding state and local academic standards and assessments, how to monitor their child's progress and how to work with educators such as:

- The Title I Annual Parent Meeting to inform parents of Magill's participation in a Title I program, of the requirements of the Title I and the parents' right to be involved in their child's education.
- Parents are also informed about state and local curriculum standards, and state and local assessments and how to interpret individual student results and how to partner with their child's teachers to monitor progress through curriculum nights, parent-teacher conferences, and additional parent workshops that focus on equipping parents with skills and strategies to support their students in the areas of assessments, math, literacy and writing. Please refer to the **Ways to Engage!** section of this plan for dates.

Provide materials and training to help families support their child to improve academic achievement through:

- Schoolwide events such as: Literacy Night, STEAM Night,
- Parent Workshops on topics including:
 - Effective communication with teachers, math, literacy, and writing strategies to use at home.
- J.C. Magill also provides materials for check-out in the Parent Center, as well as access to computers so parents have access to the Parent Portal, eCLASS, and educational websites.
- The Parent Instructional Coordinator is available for individual support.
- Additional training/workshops will be provided as requested by parents.

Provide training for teachers and staff on effective communication strategies and how to work with families as equal partners by:

- offering ongoing professional development to all staff
- monthly new teacher training
- emailed monthly tips/strategies to all staff on effective family communication strategies.
- Parents may provide assistance in this training by providing feedback to the Parent Instructional Coordinator.

Provide families and students support in transitioning to kindergarten by:

- Coordinating communication with area preschools to provide information to parents of rising kindergarteners about kindergarten expectations, curriculum and documents needed for kindergarten registration.
- Offering "Kindergarten Round-Up" for our future kindergarten families which includes school tours, kindergarten registration, and an opportunity for rising kindergarten students to enjoy "story time" with a kindergarten teacher.
- Hosting a KinderCamp during the summer to help students prepare for the transition to kindergarten.
- Holding parent workshops (one in May and one as part of KinderCamp) to teach parents early literacy and numeracy strategies and other skills that will help them to support their child in transitioning to the routines, expectations and academic rigor of elementary school.

Communicate with families in a family friendly format by providing a variety of methods including but not limited to:

- Flyers, letters, emails, phone calls, Magill webpage postings, Twitter updates, student eCLASS pages, and parent-teacher conferences.
- Translation of documents and interpretation services will be provided when necessary and reasonable.
- The GCPS Language database will be used when relevant. Magill families may also be referred to the GCPS International Newcomer Center when applicable.

Provide other reasonable support as requested by parents. Discretionary school level components:

- Work with parents to develop relevant trainings and helpful presentations to educate our staff on the importance of family and community engagement
- Pay for transportation and child care so parents can participate in school meetings and trainings *
- Train parents to help maximize parental involvement
- Arrange school meetings at different times of the day

**Whenever possible, the staff of Magill will provide a GCPS employee to assist with childcare when appropriate and if funds are available. Additional transportation and interpreters may be provided as funds become available as well.*